



Issue Date: August 2007	Amended Date: December 5, 2019	Responsible Agency: Community and Government Services	Directive No: 815
Chapter: Control of Expenditures			
Directive Title: AIRCRAFT CHARTERING			

1. POLICY

The purchase of aircraft charter services by the Government is permitted where economic and/or logistical justification can be provided.

2. DIRECTIVE

The purchase of aircraft charter services by the Government must be conducted in accordance with the [Government Contract Regulations](#) and the Nunavummi Nangminiqaqtunik Ikajuuti ([NNI Regulations](#)).

This directive applies to all government departments.

3. PROVISIONS

3.1. Economy and Practicality

Air charters may be used only when more economical travel (e.g., scheduled air service) is unavailable or impractical. The most economical and practical air charter available must be used. Minister or Deputy Head approval is required when there is scheduled service to the community on the day of the intended charter.

3.2. Authority to Contract

3.2.1. The Department of Community and Government Services (CGS) purchases and coordinates all chartered aircraft services required by the Government.

Exceptions to this are as follows:

- a) CGS (for search and rescue operations); and
- b) The Speaker of the Legislative Assembly.

3.3. Sharing of Governmental Aircraft Charters

- 3.3.1. To ensure cost effectiveness and with the approval of the Minister or Deputy Head of the requisitioning department, CGS may arrange for sharing of charters with other departments or incidental passengers.
- 3.3.2. The incidental passenger will travel under rules governing incidental traffic in the selected carrier's tariff. The carrier will assume responsibility for incidental passengers and/or freight and will directly bill the incidental party for its share of the associated costs.
- 3.3.3. Where the Government adds passengers or cargo, or changes flight plans for the benefit of an incidental party, the Government's charter cost should be reduced by the proportion of costs attributable to that party's use of the aircraft, unless it is in the public interest for the Government to pay those costs. Such determination of public interest is to be made by the Minister or Deputy Head of the chartering department. This authority may not be delegated.
- 3.3.4. The Government assumes no liability for such incidental traffic; however, all incidental passengers must sign an insurance waiver absolving the Government from any liability from their using the Government's charter.