



POLICY STATEMENT

The Government of Nunavut (GN) under the authority of the *Financial Administration Act* may provide financial incentive through a Stipend Program to Volunteer Fire Chiefs that support statistical reporting of fire losses by producing monthly fire report activities.

PRINCIPLES

This policy is based on the following principles:

- The GN in support of the Nunavut Fire Protection Strategy recognizes fire reporting and data collection as an important performance measurement system for analyzing established service levels.
- The GN should recognize and address communities' needs for greater autonomy, self-reliance and local involvement.
- The GN recognizes the challenge of recruiting and retention of Volunteers for the Community Fire Departments.
- The GN is committed to Inuit Qaujimagatuqangit principles of Piliriqatigiinniq/Ikajuqtigiinniq (working together for a common cause) and Pilimmaksarniq/Pijariuqsarniq (development of skills through practice, effort and action).
- In accordance with Pinasuaqtavut values, self-reliance will be supported by building on our strengths, respecting and highlighting the unique elements of our residents and our communities. Building the capacity of communities will strengthen Nunavut.
- In accordance with Pinasuaqtavut values, programs and services which are fair, understandable, easy to access and encourage public participation and create accountability should be supported and encouraged.

SCOPE

This policy applies to all Nunavut Volunteer Fire Chiefs that contribute to the enhancement of the Fire Statistics reporting by submitting monthly fire report activities.



DEFINITIONS

Contribution – A conditional transfer payment made to a recipient for whom the government will not receive any goods or services. Contribution payments are conditional on performance or achievement and are subject to audit or other reporting requirements.

Transfer Payment – Any expenditure in the form of a transfer, action or service or goods made to or on behalf of another party. These contributions are conditional and subject to reporting requirements.

Community – A body of people living in the same locality and governed by a municipal corporation incorporated under the *Hamlets, Act* the cities *Towns and Act*, or recognized as a settlement under the *Settlements Act*.

AUTHORITY AND ACCOUNTABILITY

1. Minister

The Minister of CGS:

- (a) is accountable to the Cabinet for the implementation of this policy;
- (b) table annually in the Legislative Assembly a summary report for all contributions awarded by the Office of the Fire Marshal. The report will include the amount of each contribution, the type of initiative being supported, and the name of the community benefiting from the funding.

2. Deputy Minister

The Deputy Minister of CGS:

- (a) is responsible for the administration of all contributions pursuant to this policy;
- (b) may approve contributions subject to the condition outlined in this policy;
- (c) may, through a letter of instruction, delegate equivalent authority to the Fire Marshal.



3. Fire Marshal

The Fire Marshal:

- (a) may administer, review and approve funding under this policy;
- (b) with assistance from the Finance division of CGS, measure the achievements of the proposals compared to the expectations indicated by the recipient(s).

PROVISIONS

1. Eligibility

Eligibility for this policy is restricted to the Nunavut Volunteer Fire Chiefs and is dependent on the submission of monthly reports by the 15th following each month's end.

2. Financial Conditions

The financial conditions, as contained in Schedule 1 shall apply to the payments administered under the *Financial Incentive – Volunteer Fire Chiefs Stipend Policy*.

FINANCIAL RESOURCES

Financial resources required under this policy are conditional on yearly approval by the Legislative Assembly of the Contribution Budget, and the availability of funds.

PREROGATIVE OF CABINET

Nothing in this policy shall, in any way be construed to limit the prerogative of the Cabinet to make decisions or take action respecting the provisions of the Policy.

SUNSET CLAUSE

This policy will be in effect from the date of signature until December 31, 2010.



SCHEDULE 1
Fire Chiefs Stipend Contribution Policy

Purpose: Provide contributions as financial incentive to Nunavut Fire Chiefs that produce monthly fire reports. Statistics reporting and data collection are recognized as an important performance measurement system.

Eligibility: All Nunavut Volunteer Fire Chiefs.

Review: Department of Community & Government Services Office of the Fire Marshal in collaboration with the Finance Section are accountable for reviewing yearly the contributions amounts based on available budget funding.

Supporting Data: Monthly reports will be audited by the Assistant Fire Marshals of each region for accuracy and then forwarded to the Deputy Fire Marshal. Each report is to be submitted to the Assistant Fire Marshals by latest the 15th following each month end.

Accountability: The Hamlets and Municipalities will provide, proof of distribution of the Contributions received from CGS – to the Volunteer Fire Chief(s) under their charge.

An audited financial statement will not be required, provided the department is satisfied with the supportive documentation submitted by the Hamlets and Municipalities.

Amount: \$100.00 will be allocated to each Volunteer Fire Chief for each monthly report submitted that meets the criteria established.

Method of payment: Contributions will be allocated as lump sums to each Hamlets and Municipalities on a quarterly basis for distribution to Volunteer Fire Chiefs.

Term: This program is administrated on an annual basis, with a reporting period from April 1, to March 31 of each fiscal year.