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Building Nunavut Together
Nunavut liuqatigiingniq
Bâtir le Nunavut ensemble

GOVERNMENT OF NUNAVUT

EMPLOYMENT OPPORTUNITY

Title: Inuit Training Initiatives Consultant

Department: Human Resources

Community: Iqaluit

Reference Number: 04-508294

Type of Employment: Term until March 31, 2026

Salary range: \$109,029 to \$123,694 per year, 37.5 hours/week

Northern Allowance: \$16,008 per year

Union Status: Nunavut Employees Union

Housing: Subsidized Staff Housing is not Available

Closing date: May 3, 2024 @ 11:59 p.m. eastern time

This employment opportunity is restricted to residents of Iqaluit only.

Reporting to the Manager, Inuit Training Initiatives (Manager), the Inuit Training Initiatives Consultant (Consultant), will develop, implement, monitor, and evaluate comprehensive training, human resource planning, leadership programs, and certificate programs that are Government of Nunavut (GN) funded, and other 3rd party funded sources. The Consultant shall enhance the career development and training opportunities of all GN employees, with particular emphasis placed on assisting departments in implementing their Inuit Employment Plans as prescribed under Article 23 of the Nunavut Agreement. The Consultant will serve as an advisor to the Manager, the Director, Public Service Training, Assistant Deputy Minister, and Deputy Minister of Human Resources and to all departments on matters relating to overall Inuit staff development and effective training practices.

The Consultant will lead the planning and delivery of current programs and initiatives offered by the Public Service Training division; design, develop and implement new learning opportunities for GN staff through implementation of GN-Wide Training Plan; provide career development opportunities to GN staff; manage key performance management functions of the GN by providing guidance and support to managers/trainers and trainees; and promoting the GN as a key employer by planning, coordinating and evaluating special events such as career fairs, conferences and workshops. The Consultant will develop relationships and liaising with a variety of stakeholders (federal and municipal governments, community groups, departments, boards and agencies, other jurisdictions) to foster information sharing and partnerships. In addition to participating in the hiring process for Inuit trainee positions, the Consultant develops briefing notes, reports, press releases and other submissions to update the Deputy and Minister.

The knowledge, skills, and abilities required for this job are usually obtained through a recognized undergraduate degree in Business Administration, Human Resources, Education, Social Sciences, Indigenous Studies, or related field; plus, two (2) years of experience in Human Resources, Training and Development, or another relevant field. Excellent written and verbal communication skills is required for this position.

The Official Languages of Nunavut are Inuktitut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit Qaujimagatuqangit, Inuktitut and experience working in a northern cross-cultural environment are also considered assets.

If you are interested in applying for this job, please email your cover letter and resume to IqaluitApplications@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Department of Human Resources
Government of Nunavut
PO Box 1000, Station 430, Iqaluit, Nunavut X0A 0H0
<https://gov.nu.ca/en/employment-training-and-career-development/job-listings>

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