COMMUNITY FOOD SECURITY INITIATIVES GUIDELINES

PROGRAM OBJECTIVES

The purpose of the Nunavut Food Security Community Initiatives Program is to support projects that:

- Encourage and support community based projects addressing one or more of the themes outlined in the Nunavut Food Security Strategy and Action Plan. These areas include: access to country foods, store-bought foods, local food production, life skills programs and community initiatives.

- Encourage projects that are in line with the Guiding Principles of the Nunavut Food Security Strategy and Action Plan.

This program is made possible thanks to the financial support of Health Canada. Successful proponents must mention the contribution of the Government of Nunavut and the Government of Canada in their promotional activities.

INSTRUCTIONS FOR APPLICANTS

1. Interested applicants are encouraged to contact the Department of Family Services representative to discuss or enquire about the Community Food Security Initiatives Grants and Contributions Program:

   Lucie Idlout  
   Territorial Food Security Coordinator  
   Nunavut Food Security Coalition  
   Grants & Contributions  
   Poverty Reduction Division, Department of Family Services  
   Arnakallak Building 224  
   P.O Box 1000, Station 1220, Iqaluit, NU, X0A 0H0  
   E-mail: lidlout@gov.nu.ca  
   ☏ (867) 975-5210  
   Fax (867) 975-5297

2. Applications must be received in hard copy or by email or fax by June 30, 2016, 5:00 p.m. (Iqaluit local time.)

3. Applicants will be notified when applications have been received.

4. Applications may be made in Inuktitut, Inuinnaqtun, English or French.

A copy of the Nunavut Food Security Strategy and Action Plan is available here:  
ELIGIBLE APPLICANTS
Eligible applicants include community not-for-profit organizations, municipal corporations and businesses.

ELIGIBLE PROJECTS
Applicants are encouraged to contact the Territorial Food Security Coordinator to discuss the scope and nature of proposed projects.

Eligible projects:
- Contribute to the development and/or continuation of a food security project;
- Enable members of the community to actively participate in the project;
- Reduce barriers to food access.

The Nunavut Food Security Coalition has a total of $130,000 in the 2016-17 fiscal year to support projects across the territory.

INELIGIBLE EXPENSES
The following expenses will NOT be considered for funding:
- Capital projects;
- Utilities and maintenance costs
- Food items to stock a food bank or soup kitchen;
- Projects that will be implemented outside of Nunavut.

ASSESSMENT AND CRITERIA
Applications will be reviewed by a review committee nominated by the Nunavut Food Security Coalition. The applicant’s ability to meet the assessment criteria will be considered based on the information submitted in their proposal.

The review committee may contact applicants for additional information or may make recommendations on alternative funding programs for which projects may be eligible.

* Note – The committee may decide to fund projects at a level below the amount requested
The review committee will use the criteria outlined below to evaluate proposals for eligibility and level of funding:

(a) **Strength and Scope of Project**
- Who will be involved in carrying out the project?
- How does the project address food security?
- How will the project be carried out?
- What are the benefits to the community?
- Are there other potential benefits or impacts to the community?
- What is the anticipated duration of the project?

(b) **Community Support**
- What is the extent of community support and involvement in the project?
- How do you plan to inform your community about the project?
- How will the project build community capacity?
- Will results and ideas be shared with other communities?

(c) **Budget**
- Does the budget include reasonable and realistic expenses?
- Are there any in-kind contributions to the project?

**APPLICATION PROCESS**
Nunavut Food Security Community Initiatives Program proposal requirements and checklist:

☐ Please refer to the Community Food Security Guidelines when providing your detailed project description explaining how you will carry out your project and how it addresses one or more of the themes outlined in the *Nunavut Food Security Strategy and Action Plan*.

☐ A detailed budget and any other sources of funding identified. This may also include in-kind contributions or volunteer time.

☐ If you are a society, a Letter of Good Standing and List of BODs and contact information
REPORTING REQUIREMENTS
Recipients will be expected to provide a final written financial and activity report of the project as per the requirements of the Department of Family Services Grants & Contribution Policy.

Reports may be made in Inuktitut, Inuinnaqtun, English or French.

Recipients are encouraged to contact the Territorial Food Security Coordinator with any questions or concerns when completing reporting requirements.

Recipients are also asked to share project information through the Nuluaq Inuit Community Based Food Initiatives Mapping Project.