

Foreword

The Community Health Nursing Manual is a living document and will be undergoing continual review and revisions. The Department of Health (Health) has released The Roadmap to Strengthen the Nunavut Nursing Workforce which highlights the strategic measures aimed at developing a competent, sufficient, stable, appropriate, and well-supported nursing workforce. Under the strategic pillar of Professional Practice Environment; creating a positive, safe, and healthy workforce would be accomplished by ensuring the nursing manual is kept up to date and is well communicated to staff in community health centres.

This policy manual supports Community Health Nurses (CHNs) who are registered nurses working in an expanded role that authorises CHNs to perform specified duties through policies, clinical guidelines, protocols, and directives (PCGPD) in addition to the First Nation Inuit Health Branch (FNIHB) Guidelines. The manual is also being updated to include guidance to Nurse Practitioners, Licensed Practical Nurses, Public Health Nurses, Registered Psychiatric Nurses and Paramedics working within Community Health Centres (CHCs).

New policies will be introduced to support the implementation of new models of care. Health has been responsive to emerging issues such as the COVID-19 Pandemic by enabling teams to work to their full scope and by introducing new care models that better meet the changing needs of communities. As such, new policies have been developed and continue to be developed to ensure staff are supported through these changes and healthcare excellence can be maintained.

The CHN Manual is a living document and will be updated on an ongoing basis led by the Policy Development Team under the direction of the Chief Nursing Office. The policy development team engages with key stakeholders and content experts to create new or revise existing PCPGPDs. All PCPGPDs go through a standard approval process which includes review, endorsement, or approval from at least one of the following committees: The Nursing Leadership Advisory Committee, Medical Advisory Committee, Executive Management Committee, Joint Executive Committee, Pharmacy and Therapeutics Committee, Pediatric Advisory Committee, Diagnostic Advisory Committee, and the Territorial Procurement Committee.

In cases where there is a change to practice or the introduction of new PCPGPDs, education and support will be offered to nurses across the territory by the Clinical Nurse Education Team. As policies are updated, they will be released via email, and will additionally be posted on Microsoft Teams: Nunavut Nurses Education (NNE) Team in the policy channel. It is the individual nurse's responsibility to refer to the CHN Manual that is available on the GN website for the most up to date policy versions:

<https://www.gov.nu.ca/health/information/manuals-guidelines>

NNE Link to Policy Channel

<https://teams.microsoft.com/l/channel/19%3a4d536fb7d56248dab73f961d9abac139%40thread.tacv2/Policy?groupId=c0bf5f10-a8ad-419d-b7fd-146ab80cef99&tenantId=72ebbe77-7a80-49bd-8767-a19d08ab746c>

Thank you for your continuous support and dedication to your profession

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Nursing Leadership Advisory Committee Members
Medical Advisory Committee Members
Executive Management Committee
Joint Executive Committee
Pharmacy and Therapeutics Committee Members
Pediatric Advisory Committee
Diagnostic Advisory Committee
Territorial Procurement Committee

Organization of Manual

The policies and guidelines in this manual are organized into the following categories:

Section 1: Introduction

Section 2: Organization

Section 3: Definitions and Abbreviations

Section 4: Standards

Section 5: Administration

Section 6: Communication

Section 7: Nursing Practice

Section 8: Diagnostics

Section 9: Pharmacy

Section 10: Infection Control

Section 11: Clinical Procedures

Section 12: COVID-19

Each entry is identified with the following numerical format:

Section – Policy Number – Policy Name

NOTE TO THE READER:

- For the purpose of this manual, the term “Nurse” and “Registered Nurse” shall refer to all nurses who are working in the positions of Community Health Nurse and Supervisor of Health Programs, unless otherwise stated.
- Appendices include Guidelines, Reference Sheets, Procedures, and Templates
- As policies are being updated appendices are embedded within the policy and will not be identified in the table of contents.

Section 1: Introduction

- ❖ Acknowledgement of Contributors
- ❖ Organization of Manual
- ❖ Table of Contents

COVID-19

Policy Number	Policy Name
07-033-00	COVID-19 Nursing Assessment & Advice Protocol
07-034-00	COVID-19 Laboratory Testing Authority
07-037-00	Community Health Centre ProtectedCode Blue During the COVID-19 Pandemic
07-038-00	Transfer of Person Requiring Medical Care from water vessel to shore within Nunavut during COVID-19 Pandemic
07-040-00	COVID-19 Allied Health Provider Notification of Results
07-042-00	Establishing the Plan of Care for High Risk COVID-19 Clients
10-003-06	Aerosol Generating Medical Procedures in Patients with known or suspected COVID-19

Section 2: Organization

Policy Number	Policy Name
02-001-00	Philosophy of Nursing
02-002-00	Core Community Health Nursing Programs
02-003-00	Structural Objectives and Indicators

Section 3: Definitions and Abbreviations

Policy Number	Policy Name
03-001-00	Reference Sheet: Definition of Terms
03-002-00	Reference Sheet: Common Government of Nunavut Acronyms
03-003-00	Reference Sheet: Common Abbreviations

Section 4: Standards

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04-001-00	Standards for Nursing Administration Practice
04-001-01	Standards of Practice for Nursing Administration
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Section 5: Administration

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05-008-00	Nursing Practice – Additional Nursing Function
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05-021-01	Occupational Health and Safety Program
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05-031-00	Fire Response and Evacuation
05-032-00	Compressed Gas
05-033-00	Managing Nursing Practice and Professional Conduct
05-034-00	Client Safety Events – Incident Reporting and Immediate Management
05-035-00	Client Safety Disclosure Policy
05-036-00	Client Safety Event-Screening for and Conducting Incident Analysis

Section 6: Communication

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06-002-01	Guidelines for Transmitting Information by Facsimile
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06-013-01	Interpreter Services
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07-033-00	COVID-19 Nursing Assessment & Advice Protocol
07-034-00	COVID-19 Laboratory Testing Authority
07-035-00	Escalation of Medical Care
07-037-00	Community Health Centre Protected Code Blue During the COVID-19 Pandemic
07-038-00	Transfer of Person Requiring Medical Care from water vessel to shore within Nunavut during COVID-19 Pandemic
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Policy Number	Policy Name
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