



APPEALING A FANS DECISION

The FANS Program makes every effort to be fair to all students. However, there are instances where you may feel the rules have been misapplied or that the criteria do not adequately reflect your particular circumstances. You may appeal decisions made by the FANS Program by following the approved appeal procedures.

There are 3 levels of appeal:

Level 1 – FANS Internal Review Committee

Level 2 – Director of Director of Advanced Education

Level 3 – Minister of Minister of Education

- Appeals must be made within 30 days of notification of the decision
- Appeals must contain the specific reasons why the client believes that the decision was

incorrect and provide any supporting documents such as:

- medical note outlining the nature of the illness or permanent disability
 - letter from a third party professional who was involved in your situation
 - death certificate
 - fax confirmation or sent email confirmation
 - any other documentation that will support your appeal
- All appeals should be addressed to the FANS Office
 - Appeals can be submitted by e-mail or mail

You cannot appeal decisions regarding the repayment/remission of principal and/or interest of loans

NOTE: YOU MUST SUBMIT YOUR APPEAL WITHIN 30 DAYS OF RECEIVING THE FANS DECISION.

FANS APPEAL FORM

Student Name

Requested Action

Date (YYYY-MM-DD)

Email

Phone

I wish to appeal a decision made respecting my application for Financial Assistance for Nunavut Students. I am appealing this decision for the following reasons (if more space is needed please attach additional pages):

Student's Signature

Date (YYYY-MM-DD)

NOTE: YOU MUST SUBMIT YOUR APPEAL WITHIN 30 DAYS OF RECEIVING THE FANS DECISION.