



## DEPARTMENT OF HEALTH

### GRANTS AND CONTRIBUTIONS POLICY

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#### **POLICY STATEMENT**

The Department of Health is committed to a grants and contributions approval process that is accountable, easy to understand, fair, transparent, and reflective of community-based needs and Inuit societal Values (ISV).

#### **PRINCIPLES**

This Policy is based on the following principles:

1. All roles and responsibilities are clearly defined, and the process is open and transparent to Nunavummiut.
2. Programs and services offered by the Department of Health will represent the values, knowledge, beliefs, and cultural distinctiveness of Nunavummiut.
3. Activities of the health care system will support the full continuum of care through promotion, prevention, treatment, continuing care, and rehabilitation.
4. The Department of Health is committed to the ISV guiding principles of Pijitsirniq (serving and providing for family and/or community), Aajiiqatiginni (decision making through discussion and consensus), and Piliriqatigiini (working together for a common cause).
5. The health care system will operate in a way that is accountable, effective, sustainable, and responsive to the needs of Nunavummiut.
6. Programs and services will support Inuuqatigiittiarniq (healthy communities and caring for people) by helping individuals, families, and communities to have responsibility in achieving health, well-being, and self-reliance.
7. Activities of the health care system will support healthy living through the maintenance of physical, social and mental well-being, in addition to the prevention and treatment of illness and injury.

8. The Department of Health supports staff training, professional development, and life-long learning, including initiatives to increase Inuit participation in the workforce.
9. The Department of Health will work in co-operation with Nunavut Tunngavik Incorporated, as described in Article 32 of the *Nunavut Land Claims Agreement*, and in accordance with *Ajiiqatinniq*.

## **APPLICATION**

This Policy applies to non-profit community-based organizations, community governments, Nunavut Arctic College, District Education Authorities, individuals and other approved organizations who direct their efforts in support of the health care system. Organizations, agencies or individuals that do not meet the eligibility requirements will be encouraged to consider partnerships with those deemed eligible under this Policy.

## **DEFINITIONS**

### Audited Financial Statement

An audited financial statement prepared in accordance with Canadian Generally Accepted Accounting Principles consistently by an accountant registered under either the *Certified General Accountants Act* (Nunavut), or the *Institute of Chartered Accountants Act* (Nunavut).

### Bursaries

Provide Nunavut Arctic College students with financial assistance, based upon their financial need. Bursaries have a return of service obligation.

### Community-based Application

A funding application originating from a community in Nunavut that has community support.

### Community Government

A municipal corporation, or in the absence of a municipal corporation, a community governing authority recognized by the Minister.

### Contribution

A conditional transfer payment made to a recipient from whom the Government of Nunavut will not receive any goods or services. Contribution payments are conditional on performance or achievement and are subject to audit or other financial reporting requirements.

### District Education Authorities (DEAs)

District Education Authorities recognized by the *Education Act* (Nunavut).

### Grant

A transfer payment made to a recipient from whom the Government of Nunavut will not receive any goods or services. A grant is a payment without a financial accountability requirement. However, an achievement report or other non-financial accountability requirements may be required.

### Journal Voucher

The accounting document to record a non-cash transfer of funds from one Government of Nunavut department to another Government of Nunavut department.

### MOU

A Memorandum of Understanding is a document that expresses mutual accords on a matter or matters between two or more parties.

### Non-Profit Organization

A regional or territory-wide organization that is recognized by the *Societies Act* (Nunavut) as non-profit in nature, or other non-profit local or territorial associations, groups or agencies that are recognized by the Department.

### Post-Secondary Educational Institutions

Nunavut Arctic College or other post-secondary educational institutions recognized by the Department.

### Un-Audited Financial Statement

A financial statement prepared and signed by the recipient of a grant or contribution that has not been audited by an accountant registered under either the *Certified General Accountants Act* (Nunavut) or the *Institute of Chartered Accountants Act* (Nunavut).

### Recipient

An individual, non-profit community-based organization, community governments, Nunavut Arctic College, District Education Authorities, and any other organization that receives funding under this Policy.

### Schedule of Revenues and Expenditures

An un-audited financial report of revenues and expenditures pertaining to a project funded under this policy, signed by a Recipient.

### Scholarships

Academic awards presented to students for maintaining the highest academic standing and rigor in a Nunavut Arctic College program.

### Working Groups

Review committees established by the Department to review applications for grants and contributions and make recommendations to the officials described in the attached schedules.

## **ROLES AND RESPONSIBILITIES**

### Minister

The Minister of Health is accountable to the Executive Council for the implementation of this Policy.

### Deputy Minister

The Deputy Minister of Health is accountable to the Minister for the administration of this Policy, including final approval on the awarding of all grants and contributions.

### Directors

Directors are accountable to the Deputy Minister. They are responsible for oversight and administrative compliance with the terms of this Policy.

### Administrative Officers

Administrative Officers provide accountability by ensuring all grant and contribution funding is awarded for the purpose intended. They also ensure Recipients submit any required financial statements and program activity reports, support administrative compliance with the *Financial Administration Act* (Nunavut) (FAA), Financial Administration Manual (FAM) and ensure payments are made in a timely manner.

## **PROVISIONS**

### Eligibility

- (a) Eligibility for this Policy is restricted to non-profit community-based organizations, community governments, Nunavut Arctic College, District Education Authorities, individuals or other organizations as set out in the attached schedules. When requested, the Department of Health assists applicants with the preparation of funding proposals.
- (b) All applications approved for funding must be project specific, with a clearly defined timeline for completion. Meeting the eligibility requirements of this Policy does not guarantee funding approval.
- (c) The grants and contributions program should not be utilized as a source of individual and or personal income beyond the scope of the specified initiatives. Applications that request ongoing salary dollars will be assessed regarding their effectiveness in meeting the overall objectives of

each grant or contribution program and the limited sources of available funding.

- (d) Recipients may not represent themselves, including in any agreement with a third party, as a partner or agent of the Crown, unless this is agreed to by the Government.

### Financial Conditions

- (a) All provisions contained in the *Financial Administration Act* (Nunavut) and the Government of Nunavut's Financial Administration Manual shall apply to the financial administration of all grants and contributions issued by the Department of Health.
- (b) Prior to issuing payment, the Recipients of a contribution shall sign a Conditional Contribution Agreement, which contains their project goals and objectives, guidelines for allowable expenditures, completion timeline, and financial reporting and accounting requirements.
- (c) Contributions over \$25,000 must be paid in installments as outlined in the terms of the Conditional Contribution Agreement.
- (d) Recipients of a contribution in excess of \$50,000 are required to submit a mid-year un-audited financial statement (as scheduled in the conditional contribution agreement), and year-end audited financial statements, including an audited schedule of revenues and expenditures, within 60-90 days (depending on the schedule) after the end of the project or the Government of Nunavut's fiscal year-end.

The Department of Health may in its sole discretion provide an extension or extensions to Recipients for the submission of financial statements. In such instances, the Recipient must provide in writing the reason or reasons for an extension.

- (e) In instances where the required un-audited or audited financial statements and schedules of revenues and expenditures are not submitted, or the Recipient has identified surplus project funds – except contributions funded by the Government of Canada through third party transfers which may carry unused funds to the next fiscal year within the terms of the agreement – the amounts outstanding will be deducted from any future payments and/or prohibit future conditional contribution agreements until the required financial statements and schedules are submitted, or the amount unaccounted for is repaid.
- (f) Recipients are required to repay any surplus project funds or unaccounted project expenditures to the Government of Nunavut within 30 days of the completion of the project or the term of the contribution – except for contributions funded by the Government of Canada through third party transfers which may carry unused funds to the next fiscal year within the terms of the agreement.
- (g) Funding in one fiscal year does not guarantee funding in subsequent years.
- (h) Under the terms of this Policy, the Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits incurred by Recipients.

- (i) All applicants for funding must disclose if they have applied for funding for the same project from other sources, in order to avoid any possibility of double funding.
- (j) The Government of Nunavut reserves the right to conduct an audit of any project funded through a grant or contribution.

## **APPEALS**

Because the Department of Health works in conjunction with its grant and contribution funding recipients, and funding proposals are not application driven, an appeal process is not required.

## **FINANCIAL RESOURCES**

Financial resources required under this Policy are conditional on approval by the Legislative Assembly and on the availability of funds in the appropriate budget. Contributions funded by the Government of Canada through third-party transfers are subject to available funding and the terms and conditions imposed on the transfer of funds.

## **PREROGATIVE OF EXECUTIVE COUNCIL**

Nothing in this Policy shall in any way be construed to limit the prerogative of the Executive Council to make decisions or take action respecting Department of Health grants and contributions outside the provisions of this Policy.

## **SUNSET**

This Policy shall be in effect from the date of signature until March 31, 2021.

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Peter Taptuna  
Premier

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Date

**SCHEDULE A**  
**CONTRIBUTIONS**

Education and Training Programs	A-1
Public Health Initiatives	A-2
Alcohol and Drug Treatment Programs	A-3
Suicide Prevention Initiatives	A-4
<b>Third-Party Funding</b>	
Healthy Living Initiatives	A-6
Community Wellness Programs	A-7
Population and Public Health Research	A-8

## SCHEDULE A-1

### CONTRIBUTIONS

#### EDUCATION AND TRAINING PROGRAMS

<b>Purpose</b>	Contribution funding is available for the delivery of education and training programs that support the training and development of an Inuit workforce within the health care sector. These include, but are not limited to, programs such as the Community Health Representative Program, Mental Health Worker Program and the Midwifery Diploma Program.
<b>Eligibility</b>	Eligible programs are delivered by Nunavut Arctic College or other recognized post-secondary educational institutions.
<b>Review</b>	Funding proposals are jointly developed between a post-secondary educational institution and the Department of Health. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health. Departmental officials make recommendations to the Deputy Minister for final approval.
<b>Supporting Data</b>	A completed proposal is submitted to the Department of Health, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
<b>Accountability</b>	<p>Recipients of a contribution in excess of \$50,000 are required to submit mid-year un-audited financial statements (as scheduled in the conditional contribution agreement), and year-end audited financial statements, including an audited schedule of revenues and expenditures, within 60 days of the end of the project or the Government of Nunavut's fiscal year-end.</p> <p>The post-secondary institution is also required to submit program activity reports (including statistics) according to the schedule outlined in the conditional contribution agreement.</p>
<b>Amount</b>	Funding depends upon the nature of the project and available funding. The budget allocated for all education and training programs cannot exceed the total budget allocation approved by the Legislative Assembly. The Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits.



- Payment** Contribution payments will be paid in installments. The payments will specify the appropriation to which they will be charged.
- Term** Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year. Multi-year projects are subject to an appropriate budget being approved by the Legislative Assembly.

**SCHEDULE A-2**  
**CONTRIBUTIONS**

**PUBLIC HEALTH INITIATIVES**

<b>Purpose</b>	Contribution funding is available to support community capacity building, various public health initiatives, and identified health priorities in communities across Nunavut.
<b>Eligibility</b>	Community governments, non-profit organizations, and District Education Authorities.
<b>Review</b>	Funding proposals are jointly developed between an applicant and the Department of Health. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health. Departmental officials make recommendations to the Deputy Minister for final approval.
<b>Supporting Data</b>	A completed application is submitted to the Department of Health, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
<b>Accountability</b>	<p>Recipients of a contribution in excess of \$50,000 are required to submit mid-year un-audited financial statements (as scheduled in the conditional contribution agreement), and year-end audited financial statements, including an audited schedule of revenues and expenditures, within 60 days of the end of the project or the Government of Nunavut's fiscal year- end.</p> <p>The Government of Nunavut is not responsible for any expenditures incurred in excess of the amounts set out in the original or amended schedules. However, in the event the Recipient anticipates a deficit in the amount set out the schedules, the Recipient must advise the Department immediately.</p>
<b>Amount</b>	Funding levels can vary from year to year, however the total amount of all contributions cannot exceed the appropriation approved by the Legislative Assembly.
<b>Payment</b>	Contributions will be paid in installments as outlined in the terms of the conditional contribution agreement. The payments will specify the appropriation to which they will be charged.
<b>Term</b>	Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

**SCHEDULE A-3**  
**CONTRIBUTIONS**

**ALCOHOL AND DRUG PROGRAMS**

<b>Purpose</b>	Contribution funding is available for the provision of community- based alcohol and drug treatment programs.
<b>Eligibility</b>	Non-profit organizations and community governments across Nunavut that provide alcohol and drug treatment programs.
<b>Review</b>	Applicants may submit proposals for community-based alcohol and drug treatment programs. Proposals are reviewed by a departmental Working Group. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health. Final funding approval is at the discretion of the Deputy Minister.
<b>Supporting Data</b>	A completed application is submitted to the Department of Health, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
<b>Accountability</b>	<p>Recipients of contributions greater than \$50,000 are required to submit interim and final financial reports, including year-end audited financial statements and an audited schedule of revenues and expenditures within 60 days of the end of the project or the Government of Nunavut's fiscal year-end.</p> <p>Recipients are also required to submit program activity reports (including statistics) according to the schedules in their respective conditional contribution agreements. In addition, recipients must submit quarterly financial statements prepared in accordance with the budget categories set out in schedules attached to the conditional contribution agreement, showing the actual expenditures for the programs and services provided. The Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits.</p> <p>If the required financial accounting is not submitted, the Recipient may not be eligible for further funding until the required financial statements indicating that the contribution was expended are submitted, or the amount unaccounted for is repaid.</p>

<b>Amount</b>	Funding levels depend on the size of the community, programs offered and funding available from other sources; however total combined contributions for alcohol and drug programs cannot exceed the appropriation approved by the Legislative Assembly.
<b>Payment</b>	Contribution payments will be paid in installments as outlined in the terms of the conditional contribution agreement. The payments will specify the appropriation to which they will be charged.
<b>Term</b>	Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.



## SCHEDULE A-4

### CONTRIBUTIONS

#### SUICIDE PREVENTION INITIATIVES

<b>Purpose</b>	Contribution funding may be provided for activities that support suicide prevention, including activities outlined in the Nunavut Suicide Prevention Strategy Action Plan. Other suicide prevention initiatives may be considered.
<b>Eligibility</b>	The Isaksimagit Inuusirmi Katujjiqatigiit Embrace Life Council, Nunavut Kamatsiaqtut Help Line or other non-profit organizations and community governments.
<b>Review</b>	Proposals are submitted to the Department of Health that support objectives designed to reduce suicide rates in Nunavut. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health. The Deputy Minister has final funding approval.
<b>Supporting Data</b>	A completed proposal is submitted to the Department of Health, which includes a description of the project, an outline of the project goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
<b>Accountability</b>	<p>For contributions greater than \$50,000, Recipients are required to submit interim and final financial reports, including year-end audited financial statements and an audited schedule of revenue and expenses within 60 days of the end of the project or the Government of Nunavut's fiscal year-end.</p> <p>Recipients are also required to submit program activity reports as set out in the conditional contribution agreement schedules. The Government of Nunavut is not responsible for any expenditures incurred in excess of the amounts set out in the original or amended schedules.</p> <p>The Department of Health may also request regular meetings with Recipients to discuss financial reports and to receive program activity progress reports.</p> <p>In instances where the required financial accounting is not submitted, the Recipient may not be eligible for further funding until the required financial statements indicating that the contribution was appropriately expended are submitted, or the amount unaccounted for is repaid.</p>

<b>Amount</b>	Funding is based upon the proposal's proposed activities and objectives. The total of all contributions awarded cannot exceed the appropriation for suicide prevention activities approved by the Legislative Assembly.
<b>Payment</b>	Contribution payments will be paid in installments as outlined in the terms of the conditional contribution agreement. The payments will specify the appropriation to which they will be charged.
<b>Term</b>	Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

**SCHEDULE A-6  
CONTRIBUTIONS**

**HEALTHY LIVING INITIATIVES**

<b>Purpose</b>	Provides contributions, through multi-year funding from Health Canada, to support healthy living initiatives, such as after-school physical activities, prevention of childhood obesity, and initiatives that encourage healthy lifestyle choices.
<b>Eligibility</b>	The Government of Nunavut department responsible for sport and recreation.
<b>Review</b>	A jointly developed MOU between the two departments outlines the responsibilities of each department. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health.
<b>Supporting Data</b>	A completed narrative report is submitted to the Department of Health, which includes a summary of the projects approved by the Government of Nunavut department responsible for sport and recreation, including, but not limited to number of participants, hours of activity, and participant age groups.
<b>Accountability</b>	The MOU prescribes the reporting requirements. The Department of Health is not responsible for any expenditures incurred in excess of the amounts set out in the original or amended MOU.
<b>Amount</b>	Funding levels can vary from year to year, however the total amount of all contributions cannot exceed the agreed upon amount in the MOU.
<b>Payment</b>	Funding will be transferred between departments via journal voucher, as requested. The transfers will specify the appropriation to which they will be charged.
<b>Term</b>	Multi-year contribution agreements may be for a period greater than one fiscal year.”



## SCHEDULE A-7

### CONTRIBUTIONS

#### COMMUNITY WELLNESS PROGRAMS

**Purpose** Multi-year contribution funding from Health Canada is available for the provision of community-based wellness programs. This funding for Community Wellness Programs encourages and supports the health and wellness of Nunavummiut through a community-determined approach. Community Wellness Programs emphasize the development of knowledge and skills and provide Nunavummiut with opportunities to design, develop and participate in health and wellness projects; promote awareness and understanding of health issues; and improve the quality of, and access to culturally sensitive/appropriate wellness information and services at the community level. Community Wellness Programs support a number of health promotion and wellness program areas such as, but not limited to Nutrition; Mental Health Promotion; Maternal and Child Health; Active Living; Injury Prevention; Sexual Health; Chronic Disease; and Tobacco Reduction, Substance Abuse and Addictions.

Funding for Community Wellness Programs is consolidated into three program areas: Healthy Children, Families and Communities (Cluster 1) , which aims to improve health outcomes associated with maternal, infant, child, and family health; Healthy Living (Cluster 2), which aims to improve health outcomes associated with chronic diseases and injuries among individuals, families and communities; and Mental Wellness (Cluster 3), which aims to reduce risk factors, promote protective factors, and improve health outcomes associated with the mental wellness among individuals, families and communities.

**Eligibility** Community Wellness Programs are delivered through eligible community governments, non-profit organizations, and/or District Education Authorities.

**Review** Prospective eligible recipients are required to submit a Community Wellness Plan, adhering to the procedures, reviews/approvals and deadlines as stipulated in the most recent version of the Department of Health's Community Wellness Programs Funding Guide. Final review and approval of recipient eligibility will be conducted by the delegated program authority and review committee as designated by the Department of Health.

Once approved, a Contribution Agreement is granted and signed at the beginning of the fiscal year and funding is advanced to the recipient based upon the funding available to the Recipient.

**Supporting Data**

Recipients are required to submit a complete Community Wellness Plan to the Department of Health outlining program activities including: project description(s); project goals and objectives; proposed budget (including revenues and expenditures); and an anticipated project timeline from project start to completion. For multi-year contribution agreements, recipients are required to submit additional supporting data (e.g. annual program reports, financial statements) and adhere to all requirements including but not limited to stipulated formats, templates and deadlines as outlined in the final signed Contribution Agreement.

**Accountability**

Recipients are required to submit mid-year un-audited financial statements. Audited financial statements are due within 60 days following the end of the Government of Nunavut's fiscal year-end. Recipients are also required to submit annual program activity reports (including statistics) according to the schedule outlined in the contribution agreement.

In instances where the required un-audited or audited financial statements are not submitted, or the Recipient has identified surplus funds - except those surplus funds for which the Recipient has obtained written approval to carry the funds forward – the amounts outstanding will be deducted from future payments and/or prohibit future contribution agreements. If a multi-year contribution agreement is in place, surplus funds may be carried from one fiscal year into the following fiscal year with written approval from the Department of Health.

Where community allocations have not been committed to projects by the stated deadline contained in the contribution agreement, the Department of Health reserves the right to de-commit the unallocated funding and utilize it elsewhere within the territory.

**Amount**

Funding allocated to communities through eligible organizations depends upon the community's population and available funding. The budget allocated for all community projects cannot exceed the total budget provided by Health Canada.

**Payment**

Payments will be made by installment, as outlined in the contribution agreement. The payments will specify the appropriation to which they will be charged.

**Term**

Contributions are generally one-time only, with a reporting period from April 1 to March 31 of each fiscal year. Multi-year contribution agreements may be for a period greater than one fiscal year.

## SCHEDULE A-8

### CONTRIBUTIONS

#### POPULATION AND PUBLIC HEALTH RESEARCH

<b>Purpose</b>	Provides contributions, through funding provided by Health Canada, Public Health Agency of Canada, or the Canadian Institutes of Health Research, to academic institutions to conduct population and public health research. A secondary aim of the contribution funding is to build research capacity for Nunavummiut whenever possible. This may involve training, technical support, and direct involvement with community and professional colleagues to enhance capacity.
<b>Eligibility</b>	The program is delivered through Canadian post-secondary educational institutions.
<b>Review</b>	The Department of Health works in conjunction with academic institutions that are experts in the field of population and public health research. The institution submits a funding proposal that is based on the research requirements identified by the Department of Health. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health.
<b>Supporting Data</b>	Recipients submit a detailed funding proposal that identifies research objectives, a timeline for completion and all costs associated with the project.
<b>Accountability</b>	<p>Recipients are required to submit program and financial statements in accordance with the terms of the conditional contribution agreement. For amounts over \$50,000, the Recipient must submit audited financial statements within 60 days following the end of the Government of Nunavut's fiscal year-end.</p> <p>In instances where the required audited financial statements are not submitted, Recipients will be required to repay the project funding or account for project expenditures to the Government of Nunavut within 30 days. The Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits.</p>

<b>Amount</b>	Funding allocated to eligible recipients is based on their project proposal. The budget allocated for all population and public health research projects cannot exceed the total budget provided by Health Canada, Public Health Agency of Canada, or the Canadian Institutes of Health Research.
<b>Payment</b>	Payments will be made by installment, as outlined in the conditional contribution agreement. The payments will specify the appropriation to which they will be charged.
<b>Term</b>	Contributions are generally one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

## **SCHEDULE B**

### **GRANTS**

Community Health and Wellness Committees of Council	B-1
Nursing Scholarships and Bursaries	B-2
Midwifery Bursaries	B-3
Federal/Provincial/Territorial Payments	B-4
Contest Prizes	B-5

## SCHEDULE B-1

### GRANTS

#### COMMUNITY HEALTH AND WELLNESS COMMITTEES OF COUNCIL

<b>Purpose</b>	Provides grants to community governments to establish Community Health and Wellness Committees of Council that focus on community-based health and social issues.
<b>Eligibility</b>	Community governments.
<b>Review</b>	Not applicable – the Department of Health provides a grant to all community governments.
<b>Supporting Data</b>	Not applicable – the Department of Health provides a grant to all community governments.
<b>Accountability</b>	<p>The Department of Health may request an annual activities report of a Community Health and Wellness Committee of Council.</p> <p>Community Health and Wellness Committees of Council must acknowledge the financial support provided by the Department of Health in any publication or media coverage arising from their activities.</p>
<b>Amount</b>	Each community government in Nunavut receives a \$10,000 grant for its respective Community Health and Wellness Committee of Council. The total amount of all grants cannot exceed the appropriation approved by the Legislative Assembly.
<b>Payment</b>	Payment will be made in a lump sum. The payment will specify the appropriation to which they will be charged.
<b>Term</b>	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

## SCHEDULE B-2

### GRANTS

#### NURSING SCHOLARSHIPS AND BURSARIES

<b>Purpose</b>	Provides scholarships and bursaries to Nunavut Arctic College (NAC) nursing students in support of academic excellence, and their enrollment and continuation of studies in the four-year baccalaureate nursing program.
<b>Eligibility</b>	<p>Scholarships are academic awards presented to students for maintaining the highest academic standing in the final three years of the four year nursing program. Nursing scholarships are awarded automatically based upon the award criteria.</p> <p>Bursaries are designed to provide financial assistance, based upon financial need. Nursing students must apply for bursaries, which have a return of service obligation. In the event a student is not able to complete their studies, and their prescribed return of service obligation, they will be required to repay the bursary.</p>
<b>Review</b>	In the final three years of the NAC nursing program, six scholarships are awarded for academic performance based upon the student's final grade point average. Bursaries are paid out once per semester to students, based upon financial need. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health.
<b>Supporting Data</b>	Proof of enrollment in the NAC nursing program, financial need and grade point averages are assessed.
<b>Accountability</b>	<p>Each eligible student must provide satisfactory proof of enrollment in or continuation of studies in the NAC nursing program in order to be eligible to receive a bursary. Scholarships are awarded based upon the student's grade point average.</p> <p>For bursaries, recipients enrolled in the nursing program are required to sign an agreement with the Department of Health committing them to provide one year of return service in Nunavut for each year they receive a bursary. Recipients who are paid by their employer to take courses in the nursing program are excluded from receiving a bursary.</p>
<b>Amount</b>	The total amount awarded depends on the number of students enrolled. However, the total amount of all bursaries and scholarships cannot exceed the appropriation approved by the Legislative Assembly.

**Payment**                    Payments will be made in a lump sum. The payments will specify the appropriation to which they will be charged.

**Term**                         Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.



## SCHEDULE B-3

### GRANTS

#### MIDWIFERY BURSARIES

<b>Purpose</b>	Provides bursaries to Nunavut Arctic College (NAC) nursing students in support of academic excellence, and their enrollment and continuation of studies in the three-year midwifery program.
<b>Eligibility</b>	Bursaries are designed to provide financial assistance, based upon financial need. Midwifery students must apply for bursaries, which have a return of service obligation. In the event a student is not able to complete their studies, and their prescribed return of service obligation, they will be required to repay the bursary.
<b>Review</b>	Bursaries are paid out once per semester to students, based upon financial need. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health.
<b>Supporting Data</b>	Proof of enrollment in the NAC midwifery program and financial need are assessed.
<b>Accountability</b>	<p>Each eligible student must provide satisfactory proof of enrollment in or continuation of studies in the NAC midwifery program in order to be eligible to receive a bursary.</p> <p>For bursaries, recipients enrolled in the midwifery program are required to sign an agreement with the Department of Health committing them to provide one year of return service in Nunavut for each year they receive a bursary.</p>
<b>Amount</b>	The total amount awarded depends on the number of students enrolled. However, the total amount of all bursaries cannot exceed the appropriation approved by the Legislative Assembly.
<b>Payment</b>	Payments will be made in a lump sum. The payments will specify the appropriation to which they will be charged.
<b>Term</b>	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

## SCHEDULE B-4

### GRANTS

#### FPT PAYMENTS

<b>Purpose</b>	Provides grant payments to a variety of health care related Federal/Provincial/Territorial collaborative funds, or other health care related collaborative initiatives.
<b>Eligibility</b>	Health care related Federal/Provincial/ Territorial funds or other health care related collaborative initiatives where costs are shared between multiple jurisdictions. Examples are the Canadian Agency for Drugs and Technology in Health Care, the Provincial/Territorial Collaborative Initiatives Fund and the Health Lead Provinces Fund. The Department's participation in these initiatives may vary from year-to-year.
<b>Review</b>	The Deputy Minister of Health may approve grant payments when the Department has agreed to participate in health care applicable Federal/Provincial/Territorial collaborative funds or other health care related collaborative initiatives where costs are shared between jurisdictions. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health.
<b>Supporting Data</b>	Receipt of an invoice or a formal letter requesting payment for Nunavut's participation in a Federal/Provincial/ Territorial health care fund or other health care related collaborative initiatives where costs are shared between multiple jurisdictions.
<b>Accountability</b>	A formal commitment by the Department of Health to participate in the Federal/Provincial/ Territorial health care fund or other health care related collaborative initiative.
<b>Amount</b>	The total amount depends on the amount agreed to when a commitment is made by the Department to participate in the Federal/Provincial/ Territorial fund or other health related collaborative initiative. Amounts may vary significantly based on the particular initiative. Various formulas are used to determine the amount of the grant. The Government of Nunavut's liability is limited to the amount of funding authorized by all jurisdictions. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits incurred by the respective Recipient.
<b>Payment</b>	Payments will be made in a lump sum. The payments will specify the appropriation to which they will be charged.
<b>Term</b>	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

**SCHEDULE B-5**  
**CONTEST PRIZES**

<b>Purpose</b>	Provides grant payments to contest winners.
<b>Eligibility</b>	Eligibility is restricted to Nunavut entrants and may be further restricted by the rules and conditions of a particular contest. If a contest accepts entrants under the age of 18, the entrant must be accompanied by a parent or guardian (1) if travel is required and/or (2) to accept cash prizes.
<b>Review</b>	A prize committee will be established and will be comprised of three or more Department of Health employees. The review of recipient eligibility will be conducted by the delegated program authority as designated by Health.
<b>Supporting Data</b>	Entrants must submit information as required by the rules and conditions of a particular contest.
<b>Accountability</b>	As the prizes are grants the entrants are not required to meet any additional accountability requirements.
<b>Amount</b>	The total amount depends on the amount set out for a given contest. The amount is one-time and may not exceed the allocated funding as stipulated in the rules and conditions of a particular contest.
<b>Payment</b>	Payments will be made in a lump sum. The payments will specify the appropriation to which they will be charged.
<b>Term</b>	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.