

## FANS Travel Reimbursement Application Form

Student Name:

Home Community:  School Location:

Phone Number:  E-Mail:

### Important - Please Read

Please note that FANS only reimburses airfare and hotel charges. FANS does not reimburse for baggage costs, flight change fees, taxi fares, meal costs or other travel-related expenses unless you have been specifically authorized to submit such expenses.

Also, FANS only reimburses the amount FANS would have paid for the expense or the actual amount paid, whichever is less.

**All travel reimbursements will be deposited to the bank account currently on file for the student.**

#### Airfare

From	To	Date	Amount Paid

#### Hotel

Hotel Name	Location	Date	Amount Paid

#### Other Authorized Expenses

Item	Date	Amount Paid

**Total Amount Claimed**

### Please Attach Copies of All Receipts

In making this application, I am confirming that I have not applied for or received reimbursement from any other governmental, Inuit or other organization for the expenses claimed. I am also confirming that, to the best of my knowledge, all of the information I have provided is true. I understand that if any of the information I have provided is false, that my reimbursement may be denied and I may be denied future FANS funding.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTE:** If someone other than the student paid the travel expenses, that person must send an email to [FANSTravel@gov.nu.ca](mailto:FANSTravel@gov.nu.ca) with the subject line "Travel Reimbursement Application - Payer Approval" indicating that they approve of the student receiving the reimbursement.

#### Office Use Only

Total Amount Claimed:  Total Amount Paid:

Voucher Number: