



## **Guidelines**

### **French Language Arts and Culture Development Program**

#### **PROGRAM OBJECTIVES**

The aim of the French Language Arts and Culture Development program is to:

- Encourage and support cultural, artistic and heritage efforts among the Francophone community;
- Promote the wealth and diversity of Nunavut's Francophone community's arts, culture and heritage.

Program grants will reflect the scope of the projects and the availability of funds, up to a maximum of \$50 000.

This program is made possible thanks to the financial support from Canadian Heritage. All beneficiaries receiving a contribution must mention the contribution of the Government of Nunavut and the Government of Canada in its promotional activities.

#### **ELIGIBLE APPLICANTS**

Applications for this program may be submitted by not-for-profit organizations, municipalities and individuals.

#### **PROJETS ADMISSIBLES**

To be eligible, a project must satisfy the following three criteria:

- Enable members of the Francophone community to actively participate in cultural projects;
- Contribute to the creation and/or appreciation of a cultural production (including literature, music, film, theatre, photography, performing arts, visual arts, etc.);
- Develop the French presence in Nunavut.

#### **ELIGIBLE EXPENSES**

Eligible expenses include (but are not limited to) costs related to implementing projects in the arts, culture and heritage sector that will contribute to the long-term development of the Francophone community in Nunavut. Up to 10% of administrative costs are eligible.

The following expenses will not be considered for funding:

- Capital projects;
- Recurring operating expenses (e.g. salaries of permanent employees);
- Structuring, collaboration, networking or strategic-planning projects;
- Needs analyses and assessments;
- Professional training;

- Activities of an international scope;
- The purchase of equipment, food and furnishings.

## **ASSESSMENT CRITERIA**

Applications will be assessed by the Department of Culture and Heritage. The applicant's ability to meet the assessment criteria will be considered based on the data submitted in part B of the application form.

The application assessment criteria are as follows:

- Strength of Proposal (Project Description and Methodology, Project Feasibility & Clarity and Scale of Objectives)
- Strength of Project Team (Knowledge, Expertise and Experience of Project Team & Past Accomplishments)
- Scope of Proposal (Scale of Potential Benefits, Community Support, Duration of Benefits & Letters of Support)
- Budget (Justification Budget, Value for Money & Partnership Participation)
- Cultural Component (Participation of Francophone community, Community Involvement & Promotion of French)

## **APPLICATION PROCESS**

It is strongly recommended that you discuss your project with the program resource person before applying. This person will be able to tell you about the documentation requirements, give advice concerning the eligibility of your project and tell you about the final reporting requirements, which will be explained in the Contribution Agreement (between the applicant and the Department of Culture and Heritage).

Applications must contain the following:

- The completed application form (available on the Department of Culture and Heritage website at [www.ch.gov.nu.ca](http://www.ch.gov.nu.ca));
- Two letters of support from the community (interested individuals, partner organizations, etc.);
- A letter of compliance from the Registrar's Office (for organizations).

## **RESOURCE PERSON**

For more information, please contact:

Program Officer (French Services)  
Department of Culture and Heritage  
Government of Nunavut  
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