



Guidelines

French Services Development Program

PROGRAM OBJECTIVES

The purpose of the French Services Development Program is to support structuring initiatives that provide a direct service or benefits to Nunavut's Francophone community. Such structuring initiatives aim to promote and protect the French language and the vitality of Nunavut's Francophone community.

Program grants will reflect the scope of the projects and the availability of funds, up to a maximum of \$50 000.

This program is made possible thanks to the financial support from Canadian Heritage. All beneficiaries receiving a contribution must mention the contribution of the Government of Nunavut and the Government of Canada in its promotional activities.

ELIGIBLE APPLICANTS

Applications for this program may be submitted by not-for-profit organizations, municipalities and individuals.

PROJETS ADMISSIBLES

To be eligible, a project must satisfy the following three criteria:

- Offer a direct service to Nunavut's Francophone community;
- Help in the growth and development of Nunavut's Francophone community; and
- Develop the French presence in Nunavut.

ELIGIBLE EXPENSES

Eligible expenses include (but are not limited to) costs related to implementing projects for the delivery of French services to Nunavut's Francophone community. Up to 10% of administrative costs are eligible, depending on the nature of the project.

The following expenses will not be considered for funding:

- Capital projects;
- Recurring operating expenses (e.g. salaries of permanent employees);
- Structuring, collaboration, networking or strategic-planning projects;
- Needs analyses and assessments;
- Activities of an international scope;
- The purchase of equipment, food and furnishings.

ASSESSMENT CRITERIA

Applications will be assessed by the Department of Culture and Heritage. The applicant's ability to meet the assessment criteria will be considered based on the data submitted in part B of the application form.

The application assessment criteria are as follows:

- Strength of Proposal (Project Description and Methodology, Project Feasibility & Clarity and Scale of Objectives)
- Strength of Project Team (Knowledge, Expertise and Experience of Project Team & Past Accomplishments)
- Scope of Proposal (Scale of Potential Benefits, Community Support, Duration of Benefits & Letters of Support)
- Budget (Justification Budget, Value for Money & Partnership Participation)
- Cultural Component (Participation of Francophone community, Community Involvement & Promotion of French)

APPLICATION PROCESS

It is strongly recommended that you discuss your project with the program resource person before applying. This person will be able to tell you about the documentation requirements, give advice concerning the eligibility of your project and tell you about the final reporting requirements, which will be explained in the Contribution Agreement (between the applicant and the Department of Culture and Heritage).

Applications must contain the following:

- The completed application form (available on the Department of Culture and Heritage website at www.ch.gov.nu.ca);
- Two letters of support from the community (interested individuals, partner organizations, etc.);
- A letter of compliance from the Registrar's Office (for organizations).

RESOURCE PERSON

For more information, please contact:

Program Officer (French Services)
Department of Culture and Heritage
Government of Nunavut
Phone: 867-975-5544
Email: ligne5544@gov.nu.ca