



COMMUNITY AND GOVERNMENT SERVICES

Municipal Green Infrastructure Fund Policy

POLICY STATEMENT

The Department of Community and Government Services (CGS) of the Government of Nunavut is responsible for implementing the Municipal Green Infrastructure Fund (the Fund) which will support the delivery of climate and adaptation projects by Municipal Corporations.

The Government of Nunavut provides grants and contributions to Nunavut municipalities to support projects that increase the energy efficiency of municipally-owned infrastructure, reduce greenhouse gas emissions and enhance municipal capacity to respond to climate change impacts.

CGS is committed to a grants and contributions approval process that is accountable, easy to understand, fair, transparent, and reflective of community needs and Inuit societal values.

PRINCIPLES

This Policy is based on the following principles:

1. CGS is committed to Inuit Qaujimajatuqangit principles of:
 - Piliqatigiinniq (working together for a common cause); and
 - Avatittinnik Kamatsiarniq (respect and care for the land, animals and the environment).
2. CGS is committed to supporting Municipal Corporations to engage in planning and implementing projects that improve energy efficiency.
3. Municipal Corporations are committed to building self-reliance and delivering on responsible and accountable development for their community.
4. Programs and services support the values, knowledge, beliefs and cultural distinctiveness of the people of Nunavut.

APPLICATION

This Policy applies to all divisions within CGS and to any party receiving grants and/or contributions through this Policy.



COMMUNITY AND GOVERNMENT SERVICES

Municipal Green Infrastructure Fund Policy

DEFINITIONS

The following terms apply to this Policy:

Audited Financial Statements - A financial statement prepared by an accountant registered under either the *Certified General Accounts Act (Nunavut)*, or the *Institute of Chartered Accountants Act (Nunavut)*.

Audited Schedule of Revenue and Expenses - A Schedule of Revenue and Expenses prepared by an accountant registered under either the *Certified General Accountants Act "Nunavut"* or the *Institute of Chartered Accountants Act (Nunavut)* that is attached to the audited financial statement.

Contribution - A conditional transfer payment made to a recipient for which the Government of Nunavut will not receive any goods or services. Contribution payments are conditional on performance or achievement and are subject to audit or other reporting requirements.

Grant - A government transfer where the government has discretion in deciding whether to make the transfer, conditions to be complied with, as well as the recipient and amount of the transfer.

Municipal Corporation - A community governing body incorporated under the *Cities, Towns and Villages Act*, or the *Hamlets Act*.

Schedule of Revenue and Expenses - An un-audited financial report of revenue and expenditures pertaining to a project that is signed by the funding recipient.

ROLES AND RESPONSIBILITIES

Minister

The Minister of Community and Government Services is accountable to Cabinet for the implementation of this policy.

Deputy Minister

The Deputy Minister of Community and Government Services:

- a) is accountable to the Minister for implementing this policy;
- b) is responsible for the administration of this policy; and
- c) may delegate the authority to approve contributions to an Assistant Deputy Minister.



COMMUNITY AND GOVERNMENT SERVICES

Municipal Green Infrastructure Fund Policy

Assistant Deputy Minister

The Assistant Deputy Minister:

- a) may approve contributions under this policy; and
- b) may delegate the authority to approve contributions to a Director.

Director

The Director may approve contributions under this policy.

PROVISIONS

Eligibility

- a) Eligible projects include:
 - o planning or research related to understanding how climate change is impacting the municipality's infrastructure; and
 - o retrofits and upgrades to municipally-owned infrastructure to improve energy efficiency and reduce greenhouse gas emissions.
- b) Eligible expenditures are all costs considered by CGS to be direct and necessary for the implementation of the project including expenditures for:
 - o planning, design, construction, renewal or material enhancement of the infrastructure; and
 - o research, documentation, community engagement activities and generation of any final report.
- c) Ineligible expenditures include financing charges, legal fees, loan interest payments, costs associated with operation and maintenances, and taxes for which the Municipal Corporation is eligible for a rebate.

Financial Conditions:

- (a) All provisions contained in the *Financial Administration Act* and the Government of Nunavut's *Financial Administration Manual* shall apply to the administration of all grants and contributions issued by CGS.
- (b) Prior to the issue of payment, the recipients of a contribution shall sign a conditional Contribution Agreement which contains their project goals and objectives, guidelines for allowable expenditures, completion timeline, reporting and accounting requirements, and any other information requested.
- (c) Contributions will be paid in instalments as outlined in the terms of the Contribution Agreement.
- (d) Recipients of a contribution in excess of \$50,000 are required to submit year-end audited financial statements, which include a schedule of revenues and expenses, within 120 days of the Government of Nunavut's fiscal year.



COMMUNITY AND GOVERNMENT SERVICES

Municipal Green Infrastructure Fund Policy

Exceptions to this condition are listed in the attached schedules for each Contribution Agreement.

- (e) Recipients of a contribution that is \$50,000 or less are required to submit mid-year financial reports and a year-end un-audited schedule of revenues and expenses, within 30 days of the end of the project or the Government of Nunavut's fiscal year.
- (f) In an instance where the required financial reporting is not submitted, the recipient will not be eligible for further funding until the required financial statements indicating that the contribution was expended are submitted, or any amount unaccounted for is repaid.
- (g) Funding in one fiscal year does not guarantee funding in subsequent years.
- (h) Under the terms of this Policy, the Government's liability is limited to the amount of funding authorized. As a result, the Government will not be responsible for any shortfalls or deficits incurred by the funding recipient.
- (i) All applicants for funding must disclose if they have applied for funding for the same project from other sources, in order to avoid any possibility of double funding.
- (j) The Government of Nunavut reserves the right to conduct an audit of any project funded through a grant or contribution program.
- (k) Municipal corporations are eligible to apply for a maximum of \$500,000 of project funding annually.

GENERAL CONDITIONS:

- a) Eligible applications will be reviewed by an Advisory Committee which will make the final recommendations for funding. The Advisory Committee will be comprised of members from the Department of Environment, Climate Change Secretariat and CGS.
- b) CGS will monitor the reporting submitted by the Municipal Corporation and ensure the deliverables identified in the contribution agreement are submitted and approved.
- c) The deliverables include the submission and approval of annual financial, narrative and outcome reports.

FINANCIAL RESOURCES

Financial resources required under this policy are conditional on approval by the Legislative Assembly and on the availability of funds in the appropriate budget.



COMMUNITY AND GOVERNMENT SERVICES
Municipal Green Infrastructure Fund Policy

PREROGATIVE OF CABINET

Nothing in this policy shall in any way be construed to limit the prerogative of Executive Council to make decisions or take action respecting the Municipal Green Infrastructure Funding of the Government of Nunavut, outside the provisions of this policy.

SUNSET CLAUSE

This policy shall be in effect from the date of the signature until March 31, 2024.

Joe Savikataaq, Premier