



# APPLICATION FORM

## Youth Initiatives Funding

### Department of Family Services

#### **INSTRUCTIONS:**

- The application deadline is **March 07, 2022**
- **Projects are to be completed by March 31, 2023**
- Applications can be typed or handwritten.

#### **SUBMIT APPLICATION TO:**

**Coordinator in the Prevention of Violence Against Children and Youth Initiatives**  
**Department of Family Services**

**P.O Box 1000, Iqaluit, NU X0A 0H0**

**email: [CPVACYI@gov.nu.ca](mailto:CPVACYI@gov.nu.ca)**

**☎ 867-975-5399**

**📠 867-975-5298**

Please call or email to ensure application has been received.

The Youth Initiatives Funding, through the Department of Family Services (DFS), is a continued response to outcomes and recommendations from the 2018 Nunavut Roundtable for Poverty Reduction where participants expressed strong support for youth transitional and crisis housing as needed in most communities, identifying it as a service most urgently needed in the territory.

Through the Youth Initiatives Funding, DFS is supporting community-based initiatives focused on creating safe spaces for youth in crisis who require short-term shelter. Funding may be used to staff existing centers for overnight support to youth and/or support the operation and maintenance costs of these centers to provide crisis shelter service to youth.

Please refer to the ***Youth Initiatives Funding Guidelines*** for further direction in completing this application.



## NOTE:

Funding received in one year does not guarantee funding in subsequent years

- Projects less than \$50,000 require an un-audited financial statement, including a schedule of revenues and expenses, is to be submitted to the GN within 30 days. In instances where the financial statements, including the schedule of revenues and expenses are not submitted, or the recipient has identified surplus project funds- the amounts outstanding will be deducted from any future payments and/or future contribution agreements will be prohibited until the required financial statements and schedules are submitted, or the amount unaccounted for is repaid.
- Projects in excess of \$50,000 requires an un-audited financial statement within 30 days of year end. An audited financial statement is required within 90 days of year end. In instances where the financial statements, including the schedule of revenues and expenses are not submitted, or the recipient has identified surplus project funds- the amounts outstanding will be deducted from any future payments and/or future contribution agreements will be prohibited until the required financial statements and schedules are submitted, or the amount unaccounted for is repaid.
- Recipients are required to repay any surplus project funds or unaccounted project expenditures to the GN within 30 days of the completion of the project or the term of the contribution.



## SECTION A: Applicant Information

### Applicants contact:

First name		Last name	
Position			
Phone number			

### Organization Contact (if applicable):

Legal name of organization (if applicable)			
Mailing address			
Community		Postal code	
Phone number		Fax number	
Email			
Business number			
If your organization is registered as a society, please provide the following (attach separately where needed):			
<ul style="list-style-type: none"><li>• Letter of good standing</li><li>• List of board of director members and contact information</li></ul>			
Registration Number			

### Alternative contact:

First name		Last name	
Position			
Phone number			



## SECTION B: Project Information

Name/Title of the project:	
Community in which the project will take place:	
Project start date (dd-mm-year)	
Project end date (dd-mm-year)	
Total funding requested:	

### Project Proposal:

Proposals will be evaluated by a committee on the information submitted in the application. See “Application Evaluation” in the *Youth Initiatives Funding Guidelines* for further details.

#### A. PROJECT DESCRIPTION (please also attach a detailed formal proposal)

(a) Please provide a brief description of the project, including a description of how it will impact your community and how it will help in promoting the health and safety for youth.

(b) What outcomes do you hope to achieve for this project?



**B. COMMUNITY SUPPORT:**

(a) What is the extent of community support and involvement in the project? How will the project build community capacity? Who will be involved in carrying out the project?

(b) How do you plan to build awareness of the project in the community? Will results and ideas be shared with other communities? How will these results be shared?

<b>C. BUDGET</b>	<b>AMOUNT</b>
<b>Salaries, wages, and honoraria</b>	
<b>(a) SUBTOTAL:</b>	
<b>(a) Operations and maintenance</b> (examples: facility rental, food, program supplies, and materials)	
<b>(b) SUBTOTAL:</b>	





## Declaration of applicant

I swear that I have personal knowledge of the matter discussed in this application and state that:

To the best of my knowledge, all statements made, and material provided by or on behalf of the undersigned are true and correct:

- The proposed project complies with municipal, territorial or federal laws.
- I agree to provide representatives of the Department of Family Services (and all other organizations supplying project funding) with access to the site and premises of the project.
- I authorize the Department of Family Services to obtain information on good standing about the organization from any other funders listed in your application.
- I agree to submit a financial report of all project financials 30 to 60 days after the completion of the project.
- I agree to the reporting requirements and conditions as per provisions outlined in Nunavut's Financial Administration Manual.
- I understand that the names of individuals and companies that receive contributions from the Department of Family Services, together with the amounts of those contributions, may be released to the minister, the Legislative Assembly of Nunavut, municipalities and the general public.
- I make this declaration believing it to be true and knowing that it is of the same force and effect as if made under oath.

Signature: \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the community of \_\_\_\_\_, Nunavut.