



## Office of the Chief Building Official (OCBO)

The OCBO provides information and services on construction regarding the requirements of the [Nunavut Building Code Act and Regulations](#).

All construction projects require a Building Permit. The Building Permit must be applied for and issued by the OCBO before any construction activity begins. Plans and detailed drawings showing the proposed work are required to be submitted with the building permit application. All fees must be paid in full before a Building Permit will be issued.

Accessory buildings not greater than 20 square meters in area and non-structural alterations or repairs, where the value of construction is \$40,000 or less, do not require a building or occupancy permit, but may be requested.

Buildings or structures built under an issued Building Permit shall NOT be occupied until such time as an Occupancy Permit is requested and granted by the OCBO.

### OCBO Forms:

#### [Permit Application](#)

Permit application for new construction, building additions, renovations, rebuilding, relocating, repairing, change of use, occupancy, and demolition.

#### [Permit Fee Schedule](#)

Fees associated with permit applications.

#### [Site Plan Example](#)

An example layout of a site plan to be submitted with applications.

#### [Letter Confirming Engagement \(Owner and Coordinating Registered Professional - Schedule 3-A\)](#)

A letter confirming the owner or their representative has engaged any required registered professionals such as architects or engineers.

#### [Letter Confirming Engagement \(Registered Professional for Design and Field Review - Schedule 3-B\)](#)

A letter confirming the registered professional, such as architects and engineers, agree to undertake the design work and field review for a project.

#### [Letter Confirming Compliance \(Coordinating Registered Professional - Schedule 3-C\)](#)

A letter confirming the registered professional such as architects and engineers have fulfilled their professional obligations for a project.

[Letter Confirming Compliance \(Registered Professional - Schedule 3-D\)](#)

A letter confirming the registered professional such as architects and engineers have fulfilled their professional obligations to undertake field reviews for a project.

**OCBO Contact Information**

**Toll Free Telephone Numbers:**

Business Line: 1-844-975-5493

Emergency Line: 1-833-966-2280

**OCBO Mailing Address:**

Safety Services, Community and Government Services

Government of Nunavut

P.O. Box 1000 – Station 610

Iqaluit, NU X0A 0H0

**OCBO Email Address:**

OCBO inquiries can be sent to email: [building@gov.nu.ca](mailto:building@gov.nu.ca)